

**THE UNIVERSITY OF BURDWAN**



**Syllabus for B. A. General Programme**

**in**

**English**

**UNDER SEMESTER WITH CBCS**

**(Effective from 2017- 18)**

Type	Credits	Number of Courses	Total Credits
CC	6 Credits per Course (5 theory, 1 tutorial)	12	72
DSE	6 Credits per Course (5 theory, 1 tutorial)	4	24
GE	6 Credits per Course (5 theory, 1 tutorial)	2	12
AEC	AECC 1 – 4 Credits, AECC 2 – 2 Credits	2	6
SEC	2 Credits per Course	4	8
<b>Total</b>			<b>122</b>

## **CORE COURSE (CC)**

CC1A: Poetry & Short Story

CC1B: Essay, Drama & Novel

CC1C: Contemporary India: Women and Empowerment

CC1D: Academic Writing and Composition

Core Language (L1/1): Language, Variety and Stylistics

Core Language: (L1/2): Language, Imagination & Creativity

## **DISCIPLINE SPECIFIC ELECTIVE (DSE)**

DSE1: British Literature OR Environment & Literature

DSE2: Indian Literature in Translation OR Literary Cross Currents

## **GENERIC ELECTIVE (GE) [For learners from other discipline(s)]**

GE1: Gender & Human Rights

GE2: Environment & Literature

## **ABILITY ENANCEMENT COMPULSORY COURSE (AECC)**

AECC - 1: Environmental Studies (to follow ENVS syllabus)

AECC - 2: Communicative English

## **SKILL ENHANACEMENT COURSE (SEC)**

SEC1: Translation Studies OR Creative Writing

SEC2: ELT OR Film Studies

SEC3: Technical Writing OR Business Communication

SEC4: Soft Skills OR Spoken English



**B.A. General Programme in English under CBCS  
Structure at a Glance**

Semester	Courses	Course type	Credit	Full Marks
Sem.- I	Discipline- 1 (English)	Core Course (CC-1A)	6	75
	Discipline- 2 (other than Eng.)	Core Course	6	75
	English Language	Core Language (L <sub>1</sub> -1)	6	75
	ENVS	AECC-1	4	100
Sem.- II	Discipline- 1 (English)	Core Course (CC-1B)	6	75
	Discipline- 2 (other than Eng.)	Core Course	6	75
	Hindi/MIL	Core Language (L <sub>2</sub> -1)	6	75
	Communicative English/ MIL	AECC-2	2	50
Sem.-III	Discipline- 1 (English)	Core Course (CC-1C)	6	75
	Discipline-2(other than Eng.)	Core Course	6	75
	English Language	Core Language (L <sub>1</sub> -2)	6	75
	Skill Enhancement Course	SEC-1	2	50
Sem.-IV	Discipline- 1 (English)	Core Course (CC-1D)	6	75
	Discipline-2(other than Eng.)	Core Course	6	75
	Hindi/MIL	Core Language (L <sub>2</sub> -2)	6	75
	Skill Enhancement Course	SEC-2	2	50
Sem.-V	Discipline Specific Course (English)	DSE- 1A	6	75
	Discipline Specific Course	DSE- 2A	6	75
	Generic Elective (other than English)	GE-1(Interdisciplinary)	6	75
	Skill Enhancement Course	SEC-3	2	50
Sem.-VI	Discipline Specific Course(English)	DSE- 1B	6	75
	Discipline Specific Course	DSE- 2B	6	75
	Generic Elective (other than English)	GE-2 (Interdisciplinary)	6	75
	Skill Enhancement Course	SEC- 4	2	50



## B.A General English Programme

### SEMESTER - I

<p>✓ <b>CC-1A : POETRY &amp; SHORT STORY</b></p> <p>1. William Shakespeare: Sonnet 116 William Wordsworth: “A Slumber did my Spirit Seal”</p> <p>2. John Keats – “Bright Star” Wilfred Owen – “Strange Meeting”</p> <p>3. Charles Lamb – “Dream Children”</p> <p>4. H. E. Bates – “The Ox”</p>	<p>9(L) + 2(T)</p> <p>9(L) + 2(T)</p> <p>9(L) + 2(T)</p> <p>9(L) + 2(T)</p> <p>18(L)+4(T)</p> <p>18(L)+4 (T)</p> <p><b>72 Lectures+</b> <b>16 Tutorials =</b> <b>88</b></p>
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### SEMESTER - II

<p>✓ <b>CC – 1B : ESSAY, DRAMA &amp; NOVEL</b></p> <p>1. George Orwell – “Shooting an Elephant” R. K. Narayan – “A Library without Books”</p> <p>2. George Bernard Shaw – <i>Arms and the Man</i></p> <p>3. J. B. Priestley – <i>An Inspector Calls</i></p> <p>4. Ernest Hemingway – <i>The Old Man and the Sea</i> (ND)</p>	<p>09(L)+2(T)</p> <p>09(L)+2(T)</p> <p>18(L)+4(T)</p> <p>18(L)+4(T)</p> <p>18(L)+4 (T)</p> <p><b>72 Lectures +</b> <b>16 Tutorials</b> <b>= 88</b></p>
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SEMESTER III [ONLY TICKED TEXTS]	
<p>✓ CC- 1C: CONTEMPORARY INDIA: WOMEN AND EMPOWERMENT</p> <p>1. Social Construction of Gender:</p> <ul style="list-style-type: none"> <li>➤ Masculinity, Femininity</li> <li>➤ Patriarchy</li> <li>➤ Sex and Gender</li> <li>➤ Gender Socialization</li> <li>➤ Gender Discrimination</li> <li>➤ Gender Stereotyping</li> </ul> <p>Text:</p> <ul style="list-style-type: none"> <li>• 'Complicating Gender: Rights of Transsexuals in India' by Ashwini Sukthankar. From Nivedita Menon. <i>Sexualities: Issues in Contemporary Indian Feminisms</i></li> </ul> <p>2. History of Women's Movements in india (Pre- and Post-Independence):</p> <ul style="list-style-type: none"> <li>➤ Women and Nationalism</li> <li>➤ Women and Partition</li> <li>➤ Women and Political Participation</li> </ul> <p>Texts: (any two)</p> <ul style="list-style-type: none"> <li>• "Letters to a Wife: Satyandranath Tagore's Letters to Jynadanandini Tagore" from <i>Epistolary Cultures in 19<sup>th</sup> Century Bengal</i>, Stree Samya, Kolkata (Forthcoming)</li> <li>• Gholam Murshed. "Chapter Four" from <i>The Reluctant Debutante</i></li> <li>• Urvashi Butalia. "Beginnings" from <i>The Other Side of Silence</i></li> <li>• Jashodhara Bagchi and Shubharanjan Dasgupta. <i>The Trauma and the Triumph: Gender and Partition in Eastern India</i>, Vol. 1 ("Introduction")</li> </ul> <p>3. Women and Law:</p> <ul style="list-style-type: none"> <li>➤ Women and the Indian Constitution</li> <li>➤ Personal Laws</li> <li>➤ Customary Practices on Inheritance and Marriage</li> </ul> <p>Text:</p> <ul style="list-style-type: none"> <li>• Sudhir Chandra. <i>Enslaved Daughters</i> [From <i>Women and Law in India: An Omnibus</i>] Selections to be taught: (a) Prologue, and (b) Chapter 1 (May be supplemented by workshop on legal awareness)</li> </ul> <p>4. Women and Violence:</p> <ul style="list-style-type: none"> <li>➤ State Interventions</li> <li>➤ Domestic Violence</li> <li>➤ Female Foeticide</li> <li>➤ Sexual Harassment</li> </ul> <p>Texts: (any one)</p> <ul style="list-style-type: none"> <li>• Rokeya Sakhawat Hussain – <i>Sultana's Dream</i> (ND)</li> <li>• Bama Faustina Soosairaj – <i>Karukku</i> (ND)</li> </ul>	<p>10(L) +2(T)</p> <p>10(L) + 2(T)</p> <p>10(L) = 2(T)</p> <p>10(L) + 2(T)</p> <p>8 (L) + 2 (T)</p> <p>8 (L) + 2 (T)</p> <p>8 (L) + 2 (T)</p> <p>10 (L) + 2 (T)</p> <p><b>74 Lectures +</b></p>



<p><b>Texts:(any one)</b></p> <ul style="list-style-type: none"> <li>• Rokeya Sakhawat Hussain – <i>Sultana's Dream</i> (ND)</li> <li>✓ Bama Faustina Soosairaj – <i>Karukku</i> (ND)</li> </ul> <p><b>Suggested Readings</b></p> <ul style="list-style-type: none"> <li>▪ David Glover. <i>Gender</i>. New York: Routledge New Critical Idiom Series.</li> <li>▪ <i>The Social Construction of Gender</i> (A Gender &amp; Society Reader) by Judith Lorber (Editor), Susan A. Farrell (Editor)</li> <li>▪ Veena Oldenburg. <i>Dowry Murders: The Imperial Origins of a Cultural Crime</i></li> <li>▪ Attia Hussein. <i>Translating Partition</i>. New Delhi: Katha</li> <li>▪ Brinda Bose. <i>Translating Desire</i>. New Delhi: Katha</li> <li>▪ Radha Kumar. <i>The History of Doing: The Women's Movement in India</i></li> <li>▪ Kalpana Kannabiran. <i>Women and Law Critical Feminist Perspectives</i></li> <li>▪ Carolyn Merchant. <i>Earthcare: Women and the Environment</i>.</li> </ul>	<p>5 (L) + 1(T)</p> <p><b>74 Lectures + 16 Tutorials = 90</b></p>
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**SEMESTER - IV**

<p>✓ <b>CC – 1D : ACADEMIC WRITING AND COMPOSITION</b></p> <ol style="list-style-type: none"> <li>1. Introduction to the Writing Process: Conventions of Academic Writing, Writing in one’s own words – Summarizing and Paraphrasing</li> <li>2. Critical Thinking: Syntheses, Analyses, and Evaluation</li> <li>3. Structuring an Argument: Introduction, Interjection, and Conclusion</li> <li>4. Citing Resources, Editing, Book and Media Review</li> </ol> <p><b>Recommended Readings</b></p> <ol style="list-style-type: none"> <li>1. Liz Hamp-Lyons and Ben Heasley, <i>Study writing: A Course in Writing Skills for Academic Purposes</i> (Cambridge: CUP, 2006).</li> <li>2. Renu Gupta, <i>A Course in Academic Writing</i> (New Delhi: Orient BlackSwan, 2010).</li> <li>3. Ilona Leki, <i>Academic Writing: Exploring Processes and Strategies</i> (New York: CUP, 2<sup>nd</sup>edn, 1998).</li> <li>4. Gerald Graff and Cathy Birkenstein, <i>They Say/I Say: The Moves That Matter in Academic Writing</i> (New York: Norton, 2009).</li> <li>5. John M. Swales. <i>Academic Writing for Graduate Students</i></li> </ol>	<p>20(L) + 4(T)</p> <p>20(L) + 4(T)</p> <p>18(L) + 3(T)</p> <p>18(L) + 3(T)</p> <p><b>76 Lectures + 14 Tutorials = 90</b></p>
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## Core Language (L1/1)

### SEMESTER - I

<p>✓ <b>CORE COURSE : (L1---1) Language, Variety and Stylistics</b></p>	
1. Language & Communication – distinctness of human language	18(L)+4(T)
2. Language varieties – Standard & Non-standard Language, Formal & Informal	18(L)+4(T)
3. Difference between Declarative and Expressive forms of language – when Statement becomes Expression	18(L)+4(T)
4. Register, Collocation and Style	18 (L)+4(T)
<p><b>Readings</b></p> <ul style="list-style-type: none"> <li>○ Rajend Mesthrie and Rakesh M. Bhatt. <i>World Englishes: The Study of New Linguistic Varieties</i></li> <li>○ GB Shaw. ‘Spoken English &amp; Broken English’</li> <li>○ Geoffrey N. Leech. <i>A Linguistic Guide to English Poetry</i></li> <li>○ H.G.Widdowson. <i>Stylistics &amp; the Teaching of Literature</i></li> <li>○ <i>Language Literature and Creativity</i> Orient Blackswan and DU</li> </ul>	<p><b>72 Lectures + 16 Tutorial = 88</b></p>

## Core Language (L1/2)

### SEMESTER - III

<p>✓ <b>CORE COURSE: (L1---2) Language, Imagination &amp; Creativity</b></p>	
1. Plain Language and Figurative Language (Related Tropes like Metaphor, Conceit, Metonymy)	18 (L)+4(T)
2. Language and Emotion – Hyperbole, Pathetic Fallacy, Irony, Understatement	18 (L)+4(T)
3. Escape from Banality – Foregrounding devices like Parallelism & Deviation	18(L)+4(T)
4. Avoiding/ Cultivating Ambiguity – Ambiguity: Weakness or Strength	18(L)+4(T)
<p><b>Readings</b></p> <ul style="list-style-type: none"> <li>• I. A. Richards. <i>Practical Criticism</i> (Part III)</li> <li>• Geoffrey N. Leech. <i>A Linguistic Guide to English Poetry</i></li> <li>• Bose &amp; Sterling. <i>Rhetoric &amp; Prosody</i></li> <li>• William Empson. <i>Seven Types of Ambiguity</i></li> <li>• Susanta Kumar Bardhan. <i>Introduction to Stylistics</i></li> <li>• Geoffrey Leech. <i>A Communicative Grammar of English</i></li> </ul>	<p><b>72 Lectures + 16 Tutorial = 88</b></p>





## DISCIPLINE SPECIFIC COURSES

### SEMESTER - V

<u>DISCIPLINE SPECIFIC COURSE (DSE) - 1:</u>	
<p>✓ <b>A. British Literature</b></p> <p>1. Robert Louis Stevenson - <i>Strange Case of Dr Jekyll and Mr Hyde</i> (ND)</p> <p>2. William Shakespeare – <i>As you Like It</i></p> <p>3. Thomas Hardy- <i>Ah, Are Digging on My Grave?</i></p> <p>4. Robert Lynd- <i>On Not Being a Philosopher</i></p>	<p>20 (L) + 4(T)</p> <p>20 (L)+4 (T)</p> <p>8(L)+2(T) 12(L)+3(T)</p> <p><b>60 Lectures + 13 Tutorials = 73</b></p>

OR

### SEMESTER - V

<u>DISCIPLINE SPECIFIC COURSE (DSE) - 1:</u>	<u>Introduction</u>
<p><b>B. Environment &amp; Literature</b></p> <p>1. G M Hopkins. ‘Binsey Poplars’</p> <p>2. Gordon J. L. Ramel. ‘Daffodils No More’</p> <p>3. Mahasweta Devi. ‘Pterodactyl’</p> <p>4. Ruskin Bond. ‘Dust on the Mountains’, ‘Death of the Trees’</p> <p><b>Issues:</b> Nature in Oriental &amp; Western Thought, Deep Ecology, Third World Environmentalism, Ecofeminism</p> <p><b>Readings:</b></p> <ul style="list-style-type: none"> <li>• Vasudha Narayanan ‘Water, Wood, and Wisdom: Ecological Perspectives from the Hindu Traditions’</li> <li>• Allen Carlson. <i>Environmental Aesthetics</i></li> <li>• Preeti Ranjan Ghosh . “Towards an Understanding of Environmental Aesthetics: Some Reflections”, <i>The Philosophical Quarterly</i>, 1998</li> <li>• Beth Fowkes Tobin. <i>Colonizing Nature</i></li> <li>• Vasudha Narayanan. <i>Water, Wood and Wisdom</i></li> <li>• Vandana Shiva. <i>Women in Nature</i></li> </ul>	<p>5(L)+1(T)</p> <p>6(L)+2(T)</p> <p>4(L)+2(T)</p> <p>15(L)+5(T)</p> <p>16(L)+4(T)</p> <p>46 Lectures + 14 Tutorial= <b>60</b></p>



## SEMESTER - VI

<b>✓ <u>DISCIPLINE SPECIFIC COURSE (DSE)- 2:</u></b>	
<b>A: Indian Literature in Translation</b>	
1. Rabindranath Tagore – <i>The Wife’s Letter</i> (Translation of <i>Steer Patra</i> )	15(L)+4(T)
2. Vijay Tendulkar – <i>Silence: The Court is in Session</i> (Translation of <i>Shantata: Court Chalu Ahe</i> )	20(L)+5(T)
3. Mahasweta Devi- ‘Draupdi’ (ND)	10(L)+2 (T)
4. Amrita Pritam – ‘Bread of Dreams’ & ‘A Story of Fire’	10(L)+2(T)
	<b>55 Lectures + 13 Tutorials = 68</b>

OR

## SEMESTER - VI



<b><u>DISCIPLINE SPECIFIC COURSE (DSE)- 2</u></b>	
<b>B: Literary Cross-Currents</b>	
1. Selections from <i>Living Literatures – An Anthology of Prose and Poetry</i> Eds. Vinay Sood, et al. Orient Longman	10(L)+ 2(T)
2. Saadat Hasan Manto – “Toba Tek Sing”	10(L)+ 2 (T)
3. Ismat Chughtai – “Lihaaf”, “The Sacred Duty”	15(L)+4(T)
4. Rabindranath Tagore – <i>The Broken Nest</i> (Translation of <i>Nashtaneerh</i> )	20(L)+5 (T)
	<b>55 Lectures + 13 Tutorials = 68</b>

## GENERIC ELECTIVE (GE)



### SEMESTER - V

<p>✓ <b>GENERIC ELECTIVE (GE)- 1</b></p> <p><b>GENDER &amp; HUMAN RIGHTS</b></p>	15 (L) + 3(T)
1. Poetry: Meena Kandasamy “Aggression”	18 (L)+4(T)
Temsula Ao “Laburnum for My Head”	
2. Drama: Manjula Padmanabhan <i>Lights Out</i>	18 (L)+4(T)
3. Essay: Virginia Woolf “Professions for Women”, <i>Women’s Rights are Human Rights</i> . Section V “The Human Rights Framework in Practice”	20(L)+4(T)
4. Novel: Tehmina Durrani’s <i>Blasphemy</i> (ND)	
	<b>71 Lectures + 15 Tutorials = 86</b>

### SEMESTER - VI

<p>✓ <b>GENERIC ELECTIVE (GE)- 2</b></p> <p><b>ENVIRONMENT &amp; LITERATURE</b></p>	
Introduction (Nature in Oriental & Western Thought, Deep Ecology, Third World Environmentalism)	
1. G M Hopkins. ‘Binsey Poplars’	5(L)+1(T)
2. Gordon J. L. Ramel. ‘Daffodils No More’	6(L)+2(T)
3. Mahasweta Devi. ‘Pterodactyl’	4(L)+2(T)
4. Ruskin Bond. ‘Dust on the Mountains’, ‘Death of the Trees’	15(L)+5(T)
<b>Readings:</b>	
• Vasudha Narayanan ‘Water, Wood, and Wisdom: Ecological Perspectives from the Hindu Traditions’	16(L)+4(T)
• Allen Carlson. <i>Environmental Aesthetics</i>	
• Preeti Ranjan Ghosh . “Towards an Understanding of Environmental Aesthetics: Some Reflections”, <i>The Philosophical Quarterly</i> , 1998	46 Lectures + 14Tutorial= 60
• Beth Fowkes Tobin. <i>Colonizing Nature</i>	
• Vasudha Narayanan. <i>Water, Wood and Wisdom</i>	
Vandana Shiva. <i>Women in Nature</i>	

**ABILITY ENHANCEMENT COURSE (AEC)**

**SEMESTER - I**

✓ **AECC-1 : Environmental Studies**

**(Syllabus prescribed by department concerned to be followed)**

**SEMESTER - II**

✓ **AECC – 2**

**Communicative English:** (MCQ Type Questions to be set to test command of Vocabulary, Usage, Collocation, Register, Difference between Formal and Informal speech, between Standard & Colloquial Language, Awareness about Linguistic Courtesy, Different types of Salutation, Letter-ending, and the like)

**Introduction:**

- Theory of Communication,
- Types and modes of Communication

3(L)+1(T)

1. **Language of Communication:**

- Verbal and Non-verbal (Spoken and Written)
- Personal, Social and Business
- Barriers and Strategies
- Intra-personal, Inter-personal and Group communication

6(L)+1(T)

2. **Speaking Skills:**

- Monologue
- Dialogue
- Group Discussion
- Effective Communication/ Mis- Communication
  - Interview
  - Public Speech

5(L)+1(T)

3. **Reading and Understanding**

- Close Reading
- Comprehension
- Summary Paraphrasing
- Analysis and Interpretation
- Translation(from Indian language to English and vice-versa)

5(L)+1(T)

4. **Writing Skills**

- Documenting
- Report Writing
- Making notes
- Letter writing

6(L)+1(T)

**Recommended Readings:**

- *Fluency in English - Part II*, Oxford University Press, 2006.
- *Business English*, Pearson, 2008.
- *Language, Literature and Creativity*, Orient Blackswan, 2013.
- *Language through Literature* (forthcoming) ed. Dr. Gauri Mishra, Dr Ranjana Kaul, Dr. Brati Biswas

**25 Lectures +  
5 Tutorials =  
30**



## SKILL ENHANCEMENT COURSE (SEC)

### SEMESTER - III

<p>✓ <b>SEC - 1</b> <b>A: Translation Studies</b> [ONLY TICKED UNITS]</p> <p>1.</p> <p>✓ Introducing Translation: A brief history and significance of translation in a multi linguistic and multicultural society like India</p> <p>2. Exercises in different Types/modes of translation: a. Semantic/Literal b. Free sense/literary c. Functional/communicative d. Technical/Official e. Transcreation f. Audio-visual translation</p> <p>3. Introducing basic concepts and terms used in Translation Studies through relevant tasks: Equivalence, Language variety, Dialect, Idiolect, Register, Style, Mode, Code mixing/Switching. b. Defining the process of translation (analysis, transference, restructuring) through critical examination of standard translated literary/non-literary texts and critiquing subtitles of English and Hindi/Bengali films.</p> <p>4.</p> <p>✓ Discussions on issues of gender and translation (Practice: Translation in Mass Communication/Advertising, subtitling, dubbing, Tasks of Translation in Business, Advertising, Using tools of technology for translation, machine/mobile translation, software for translating different kinds of texts with differing levels of complexity and for transliteration. Exercises to comprehend: Equivalence in translation, Structures, equivalence between the SL &amp; TL at the lexical (word) and syntactical (sentence) levels. This will be done through tasks of retranslation and recreation, and making comparative study of cultures and languages. Resources for Practice: Dictionaries, Encyclopedias, Thesauri, Glossaries, Software of translation)</p> <p><b>Recommended Readings</b></p> <ul style="list-style-type: none"><li>• Baker, Mona, <i>In Other Words: A Coursebook on Translation</i>, Routledge, 2001.</li><li>• <i>Routledge Encyclopedia of Translation Studies</i>. London and New York: Routledge, 2001.</li><li>• 3 Sherry Simon, <i>Gender in translation: Cultural Identity and the Politics of Transmission</i>. New York: Routledge, 1996.</li><li>• Catford, I. C. <i>A Linguistic Theory of Translation</i>. London: OUP, 1965.</li><li>• Frishberg, Nancy J. <i>Interpreting: An Introduction. Registry of Interpreters</i>, 1990.</li><li>• Gargesh, Ravinder and Krishna Kumar Goswami. (Eds.). <i>Translation and Interpreting: Reader and Workbook</i>. New Delhi: Orient Longman, 2007.</li><li>• House, Juliana. <i>A Model for Translation Quality Assessment</i>. Tubingen: Gunter Narr, 1977.</li><li>• Lakshmi, H. <i>Problems of Translation</i>. Hyderabad: Booklings Corporation, 1993.</li></ul>	<p>3(L)+1(T)</p> <p>4(L)+1(T)</p> <p>8 (L)+2(T)</p> <p>10(L)+2(T)</p> <p><b>25 Lectures + 6 Tutorials = 31</b></p>
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<ul style="list-style-type: none"> <li>• Newmark, Peter. <i>A Textbook of Translation</i>. London: Prentice Hall, 1988.</li> <li>• Nida, E. A. and C. R. Taber. <i>The Theory and Practice of Translation</i>. Leiden: E. J. Brill, 1974.</li> <li>• Toury, Gideon. <i>Translation Across Cultures</i>. New Delhi: Bahri Publications Private Limited, 1987.</li> </ul>	
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**OR**

**SEMESTER - III**

<p><b>SEC - 1</b></p> <p><b>B: Creative Writing</b></p> <ol style="list-style-type: none"> <li>1. What is Creative Writing</li> <li>2. The Art and Craft of Writing Unit</li> <li>3. Modes of creative Writing Unit</li> <li>4. Writing for the Media</li> <li>5. Preparing for Publication</li> </ol> <p><b>Recommended Reading</b></p> <p><i>Creative writing: A Beginner's Manual</i> by Anjana Neira Dev and Others, Published by Pearson, Delhi, 2009.</p>	<p>2(L)+1(T)</p> <p>3(L)+1(T)</p> <p>4(L)+1(T)</p> <p>8(L)+1(T)</p> <p>8(L)+1(T)</p> <p><b>25 Lectures + 5 Tutorials = 30</b></p>
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**SEMESTER - IV**

<p>✓ <b>SEC - 2</b></p> <p><b>A: English Language Teaching</b></p> <ol style="list-style-type: none"> <li>1. Knowing the Learner OR Structures of the English Language</li> <li>2. Methods of teaching English Language</li> <li>3. Assessing Language Skills</li> <li>4. Materials for Language Teaching OR Using Technology in Language Teaching</li> </ol> <p><b>Recommended Readings</b></p> <ol style="list-style-type: none"> <li>1. Penny Ur, <i>A Course in Language Teaching: Practice and Theory</i> (Cambridge: CUP, 1996).</li> <li>2. Marianne Celce-Murcia, Donna M. Brinton, and Marguerite Ann Snow, <i>Teaching English as a Second or Foreign Language</i> (Delhi: Cengage Learning, 4<sup>th</sup> edn, 2014).</li> <li>3. Adrian Doff, <i>Teach English: A Training Course For Teachers (Teacher's Workbook)</i> (Cambridge: CUP, 1988).</li> <li>4. <i>Business English</i> (New Delhi: Pearson, 2008).</li> <li>5. R. K. Bansal and J. B. Harrison, <i>Spoken English: A Manual of Speech and Phonetics</i> (New Delhi: Orient BlackSwan, 4<sup>th</sup> edn, 2013).</li> </ol> <p>Mohammad Aslam, <i>Teaching of English</i> (New Delhi: CUP, 2<sup>nd</sup> edn, 2009)</p>	<p>4(L)+1(T)</p> <p>6(L)+1(T)</p> <p>8(L)+2(T)</p> <p>7(L)+1(T)</p> <p><b>25 Lectures + 5 Tutorials = 30</b></p>
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OR

SEMESTER - IV

<b>SEC - 2</b> <b>B: Film Studies</b> 1. Evolution of the Cinema: Silent Film, Talkie, Colour Film, Digital Age, 3D Films. 2. Cinematographic Technique: Panning of the Camera, Zooming, Fade in, Fade Out, Flashback, Close up, Long Shot, Reverse Shot. 3. Adaptation and Appropriation 4. Response and Review: (Illustrative film shows & appreciation programme to be arranged)  <b>Recommended Readings:</b> 1. James Monaco. <i>How To Read a Film</i> . New York: OUP, 2009. 2. Andrew Dix. <i>Beginning Film Studies</i> . Manchester university Press, 2008. 3. Satyajit Ray. <i>Our Films, Their Films</i> . Orient Blackswan, 2001. 4. Satyajit Ray. <i>Deep Focus: Reflection on Indian Cinema</i> . Ed. Sandip Ray. Harper Collins India. 2011.	4(L)+1(T) 8(L)+2(T) 6(L)+1(T) 7(L)+1(T)  <b>25 Lectures + 5 Tutorials = 30</b>
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SEMESTER - V

<b>✓ SEC – 3</b> <b>A: Technical Writing [ONLY TICKED UNITS]</b> 1. <b>✓</b> Communication: Language and communication, differences between speech and writing, distinct features of speech, distinct features of writing. 2. Writing Skills: Selection of topic, thesis statement, developing the thesis introductory, developmental, transitional and concluding paragraphs, linguistic unity, coherence and cohesion, descriptive, narrative, expository and argumentative writing. 3. <b>✓</b> Technical Writing: Scientific and technical subjects, formal and informal writings, formal writings/reports, handbooks, manuals, letters, memorandum, notices, agenda, minutes, common errors to be avoided. <b>Suggested Readings</b> 1. M. Frank. <i>Writing as thinking: A guided process approach</i> , Englewood Cliffs, Prentice Hall Reagents. 2. L. Hamp-Lyons and B. Heasley. <i>Study Writing: A course in written English. For academic and professional purposes</i> , Cambridge Univ. Press. 3. R. Quirk, S. Greenbaum, G. Leech and J. Svartik. <i>A comprehensive grammar of the English language</i> , Longman, London.	3(L)+1(T) 8(L)+2(T) 14(L)+2(T)  <b>25 Lectures + 5 Tutorials = 30</b>
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<p>4. Daniel G. Riordan &amp; Steven A. Panley. <i>Technical Report Writing Today</i> Biztantra. Additional Reference Books</p> <p>5. Daniel G. Riordan, Steven E. Pauley, <i>Biztantra: Technical Report Writing Today</i>, 8<sup>th</sup> Edition (2004).</p>	
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**OR**

**SEMESTER - V**

<b>SEC – 3</b>	
<b>B: Business Communication</b>	
1. Introduction to the Essentials of Business Communication: Theory and Practice	5(L)+1(T)
2. Writing a project report OR Citing References, using bibliographical and research tools	6(L)+1(T)
3. Writing minutes of meetings OR E-Correspondence	4(L)+1(T)
4. Making oral presentations (Viva for internal assessment) OR Spoken English for Business Communication (Viva for internal assessment)	10(L)+2(T)
<b>Suggested Readings:</b>	
1. Scot, O. <i>Contemporary Business Communication</i> . Biztantra, New Delhi.	<b>25 Lectures + 5 Tutorials = 30</b>
2. Lesikar, R. V. & Flatley, M. E. <i>Basic Business Communication Skills for Empowering the Internet Generation</i> , Tata McGraw Hill Publishing Company Ltd. New Delhi.	

**SEMESTER - VI**

<b>✓ SEC- 4</b>	
<b>A: Soft Skills</b>	
Teamwork	7(L)+1(T)
Emotional Intelligence	4(L)+1(T)
Adaptability	3(L)+1(T)
Leadership	5(L)+1(T)
Problem solving	6(L)+1(T)
<b>Suggested Readings</b>	
1. <i>English and Soft Skills</i> . S.P. Dhanavel. Orient BlackSwan 2013	<b>25 Lectures + 5 Tutorials = 30</b>





2. <i>English for Students of Commerce: Precis, Composition, Essays, Poems</i> eds. Kaushik, et al.	
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**OR**

**SEMESTER - VI**

<p><b>SEC- 4</b></p> <p><b>B: Spoken English</b></p> <ol style="list-style-type: none"> <li>1. Differences between speech and writing – distinct features of Oral Communication; Essentials of Good Communication- Barriers</li> <li>2. Listening: Weak Forms, Stress, Intonation, Voice Modulation, Telephonic Conversation, Rules of Interruption in Civilized discourse</li> <li>3. Speech &amp; Situation/ Context:             <ol style="list-style-type: none"> <li>a. Greeting &amp; Leave Taking</li> <li>b. Making &amp; Granting/Refusing Requests</li> <li>c. Queries &amp; Giving Information/Direction</li> <li>d. Describing objects/process</li> <li>e. Narrating events &amp; Commentary</li> <li>f. Persuasion &amp; Motivation</li> <li>g. Complaints &amp; Apologies</li> <li>h. Expressing disapproval</li> <li>i. Alerting &amp; Warning</li> </ol> </li> <li>4. Presentation Skills: Interview, Debate, GD, Anchoring, Public Address, Broadcasting</li> </ol> <p>(Intensive learner-centric pedagogic mode and use of Language Lab are desirable for making the course successful. Having explained the preliminaries of each course-content, teachers may put group of learners in a particular situation of conversation and monitor their conversation/ use of language as facilitators.)</p> <p>Readings:</p> <ul style="list-style-type: none"> <li>• W.S. Allen. <i>Lining English speech</i>. Orient Longman, London, 1968.</li> <li>• R.K Bansal and J.B Harrison. <i>Spoken English for India</i>. Orient Longman, Madras, 1972.</li> <li>• Leena Sen. <i>Communication Skills</i>. Prentice Hall of India, New Delhi.</li> </ul>	<p>4 (L)+1(T)</p> <p>6(L)+1(T)</p> <p>6(L)+1(T)</p> <p>9(L)+2(T)</p> <p><b>25 Lectures + 5 Tutorials = 30</b></p>
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*Sudhabati Banerjee.*

Signature of H.O.D



*S. Ch.*

Signature of Principal/ TIC



*Teacher-in-Charge*  
**Hiralal Bhakat College**  
**Nalhati, Birbhum**